**Part 1: Letter/Email**

To: [tc.ministeroftransport-ministredestransports.tc@tc.gc.ca](mailto:tc.ministeroftransport-ministredestransports.tc@tc.gc.ca)

From: [sklair2@myseneca.ca](mailto:sklair2@myseneca.ca)

Subject: Requesting for improvement of Public Transportation.

Respected Minister of Transport,

Myself Sampreet Klair, a resident of the city of Toronto in the Canadian province of Ontario. I feel lucky to be able to live in such a metropolitan city with facilities right available, contrary to some not so urban cities. I know how difficult it is to handle the department of transportation for the entire country and I want to praise the efforts you put in your work, day in and day out.

**Poor Public Transport in our Country**

The reason I am writing this email is with regards to the poor public transport system throughout the country, but today I will be focussing on the city of Toronto. I am a person who doesn’t owns a car and I believe if more people start to travel less by private cars the environmental impact it can have is huge. However, for some people travelling by car is not a choice but a decision they have to make due to lack of alternatives. According to various research and surveys, it has been proven that a bus or a train carrying passengers is much more space, energy and carbon efficient as compared to a driver driving on the road. As suggested by the author in this article, some cities have reduced their carbon dioxide (CO2) emissions by 50 percent. (ridango.com, 2022) Moreover, due to rise in ownership of cars statistically, the number of accidents happening on the roads has also increased which can sometimes be fatal. With more cars comes the problem of increased road traffic which leads to building more highways and roadways displacing various communities and neighbourhoods.

**Some suggestions for the betterment of Public Transportation**

* **Giving the Public Transportation more Focus and Capital**: The suggestion I would like you to give is to replace the focus and budget you give to the private transport and allocate it to the public transportation, by building more underground subways, bus routes and streetcar network. As suggested by the author of a Vox article, Instead of replicating the American urban planning structure, we can rather focus on the European city planning and implement those in our own country. (Joseph Stromberg, 2015)
* **Increasing the Public Awareness towards Public Transportation**: We can increase the public awareness towards existing public transportation be doing campaigning in favour which can change the public sentiment leading to increased use of public transportation.

**Benefits of promoting Public Transportation**

With the increased funding and interest in public transport by the government bringing more convenience to the travellers, plethora of people would be interested in selling their cars and travelling in buses and trains. As suggested by the author in this article, by this change in the way people travel, it is not only one group of people that would be benefitted but as a whole almost everyone would get a positive outcome. (remix.com, 2021) Most importantly, the environmental impact this will have would be the one affecting everyone and even the next generations to come. The revenue it will bring would help the government in getting a new source of income. And for the people switching from cars to buses and trains this will means less expenditure on buying and maintaining their cars when they use the public transport.

**Challenges or Obstacles**

In fact, implementing the proposed solutions is not an easy task to do, it will take years or even decades to fully unleash the impact of public transport on our daily lives. There will be the need to replace roads with rail tracks, the need to arrange and generate income for these projects and most importantly the need to convince people for using public transport. However, once all these obstacles are passed, we can achieve and become the leaders in modern urban city planning.

To sum up, I would just like to remind you that transportation is one of the most essential factors determining a city’s success and by prioritising public transport we are setting up a future bright for following generations and present hassle free and safe for current generations.

Looking forward for a response from your side.

Thank you.

Best regards,

Sampreet Klair

# **References**

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**Part 2: Reflection**

As the writer of this letter, my audience was the Ministry of Transportation, particularly the Minister of Transportation. The purpose of my letter was to request them the betterment of Public Transportation in the country. To fulfill the purpose of the Email, I used a very formal and polite tone throughout the Email and avoided any casual expression. Additionally, I also cited some credible sources to prove the evidence for my suggestions. For rhetorical devices, I used logical appeal by providing concrete resources backing my argument and consequences of ignoring development of public transportation. For citation purpose, I used the APA standard to integrate the research I did.